WESTMINSTER COMMUNITY CHARTER SCHOOL
AGENDA FOR BOARD MEETING TO BE HELD ON
WEDNESDAY, JULY 29, 2026 AT 5:00PM
Location: Virtual Call – TEAMS

1) Call meeting to order

2) Review 06.24.26 Minutes 5:00pm – 5:05pm

3) Public Comment Period 5:05pm – 5:10pm

4) Consider the adoption of the following resolutions: 5:10pm – 5:15pm

2026 – 031 APPROVAL OF EXPENDITURES OVER $25,000

2026 – 032 CONTRACT WITH VECTOR SOLUTIONS.

2026 – 033 APPROVAL OF GOGUARDIAN RENEWAL

2026 – 034 CONTRACT FOR STUDENT WORKER SERVICES.

2026 – 035 CONTRACT WITH ENROLL BUFFALO CHARTERS.

2026 – 036 CONTRACT WITH DAVIS ULMER.

2026 – 037 CONTRACT WITH WESTERN NEW YORK CAREGIVERS TRAINING CO.

2026 – 038 CONTRACT WITH LIFETOUCH.

2026 – 039 CONTRACT WITH ERIE I BOCES TECHNOLOGY SERVICES.

5) Other Business If required

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JULY 29, 2026 MINUTES

Trustees in attendance:
Terenda Brown Shala Wright
Candice McFoy Raquel Schmidt Liz Czarnecki

Trustees absent:
Anna Grace Meegan Angela Thering

- Board Chair Raquel Schmidt brought the meeting to order at 5:06pm.
- The June 24, 2026 meeting minutes were reviewed and approved.
- **Public Comment Period** – None
- **Resolutions** – After thorough discussion and upon motion duly made and seconded, the following resolutions were unanimously adopted by the Board of Trustees:

2026 – 031 APPROVAL OF EXPENDITURES OVER $25,000. Resolved: That the following expenditures over $25,000 be approved:

- Buffalo Board of Education Employee Health Insurance June 2026

2026 – 032 CONTRACT WITH VECTOR SOLUTIONS. Resolved: That the contract with Vector Solutions to manage annual compliance training at Westminster Community Charter School be approved.

2026 – 033 APPROVAL OF GOGUARDIAN RENEWAL. Resolved: that the Services Agreement with GoGuardian for the 2026-27 school year be approved.

2026 – 034 CONTRACT FOR STUDENT WORKER SERVICES. Resolved: That two student workers perform various summer work duties from July 6th to August 14th, 2026 be approved. The contract is for 6 weeks, 4 hours a day, 4 days a week.

2026 – 035 CONTRACT WITH ENROLL BUFFALO CHARTERS. Resolved: That the contract with the NY Charter Schools Association, Enroll Buffalo Charters platform for enrollment be approved.

2026 – 036 CONTRACT WITH DAVIS ULMER. Resolved: That the contract with Davis Ulmer to inspect and test the fire and sprinkler systems at Westminster Community Charter School be approved.

2026 – 037 CONTRACT WITH WESTERN NEW YORK CAREGIVERS TRAINING CO. Resolved: That the contract with Western New York Caregivers Training Co to provide the American Red Cross Adult & Pediatric First Aid, CPR, & AED Certification Course to members of the teaching staff at Westminster Community Charter School be approved.

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2026 – 038 CONTRACT WITH LIFETOUCH. Resolved: That the Lifetouch contract for the 2026-27 school yearbook and class photos be approved.

2026 – 039 CONTRACT WITH ERIE I BOCES TECHNOLOGY SERVICES. Resolved: That the contract for technology services related to the SchoolSpring applicant tracking system with Erie I BOCES for the 2026-27 school year be approved.

- **Further Business** – Additional business discussed included the interviews occurring for the new assistant principal position and free professional development courses offered related to story based learning.

There being no further business to come before the Trustees, on motion duly made, seconded, and unanimously carried, the meeting was adjourned at 5:13pm.

Respectfully submitted,

Brittany Owens

Board Secretary