WESTMINSTER COMMUNITY CHARTER SCHOOL
AGENDA FOR BOARD MEETING TO BE HELD ON
WEDNESDAY, JUNE 24, 2026 AT 5:00PM
Location: Westminster Community Charter School Library

1) Call meeting to order
2) Review 04.29.26 and 05.27.26 Minutes
3) Public Comment Period 5:00pm – 5:05pm
4) Principal Report { **Gerchman** } 5:05pm – 5:20pm
5) Financial Update and Budget Presentation **{ Ferrino }** 5:20pm - 5:35pm
6) Academic and Accountability Report **{ Hokanson }** 5:35pm - 5:45pm
7) Advisory Board Committee Updates **{ All }** 5:45pm – 5:55pm
8) Consider the adoption of the following resolutions: 5:55pm – 6:00pm

2026 – 014 APPROVAL OF EXPENDITURES OVER $25,000

2026 – 015 APPROVAL OF WCCS 2026-27 CALENDAR

2026 – 016 CONTRACT WITH ATTUNED EDUCATION PARTNERS

2026 – 017 CONTRACT WITH ATTUNED EDUCATION PARTNERS

2026 - 018 APPROVAL OF WCCS TUITION REIMBURSEMENT PROGRAM

2026 - 019 APPROVAL OF 2026-27 BUDGET

2026 – 020 ELECTION OF BOARD OF TRUSTEES

2026 – 021 ELECTION OF BOARD OFFICERS

2026 – 022 SCHEDULE OF 2026-27 BOARD MEETINGS

2026 – 023 APPROVAL OF OMNI RENEWAL

2026 - 024 CONTRACT WITH GREYLINE

2026 - 025 CONTRACT WITH GREYLINE

2026 – 026 CONTRACT WITH THE BUFFALO HEARING AND SPEECH CENTER

2026 – 027 CONTRACT WITH PEOPLE INC.

2026 – 028 CONTRACT WITH THE DORMITORY AUTHORITY OF THE STATE OF NEW YORK (DASNY) TO IMPLEMENT THE PROVISIONS OF STATE AND MUNICIPALITY FACILITIES PROGRAM (SAM).

2026 – 029 CONTRACT WITH THE DORMITORY AUTHORITY OF THE STATE OF NEW YORK (DASNY) TO IMPLEMENT THE PROVISIONS OF THE COMMUNITY RESILIENCY, ECONOMIC SUSTAINABILITY, AND TECHNOLOGY PROGRAM (CREST).

2026 – 030 APPROVAL OF 2026-27 PROFESSIONAL DEVELOPMENT PLAN

9) Other Business If required

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BOARD MEETING
JUNE 24, 2026 MINUTES

Trustees in attendance:
Terenda Brown Angela Thering
Candice McFoy Raquel Schmidt Liz Czarnecki

Trustees absent:
Anna Grace Meegan Shala Wright

- Board Chair Raquel Schmidt brought the meeting to order at 5:00pm.
- The April 29, 2026 and May 27, 2026 meeting minutes were reviewed and approved.
- **Public Comment Period** – None
- **Principal Report –** Principal, Teresa Gerchman provided updates on the decrease of screen time / technology for students in the last month of school and the plan for the 2026-27 school year. Guests at the meeting, teachers from WCCS – Brittney Barnes, Victoria Meister and Victora Hector agreed that lessened screentime is well perceived. Gerchman detailed the June 1st BPS walkthrough with their glows and grows. There is a summer plan to deep dive into data to determine grade level specific needs. Systems to be put in place for the 2026-27 school year were discussed and will be top of mind for summer planning. Enrollment, disciplinary incidents and upcoming events were discussed.
- **Academic and Accountability Report** – Pamela Hokanson from the BPN office pointed out changes from last month on the report.
- **Financial Update and Budget Presentation –** Laura Ferrino reviewed the Balance Sheet and Proft & Loss Statement as of May 31, 2026. An in-depth overview of the 2026-27 budget was presented.
- **Advisory Board Committee Discussion** – Cultural Committee chair Terenda Brown and Academic Committee chair Liz Czarnecki gave an overview of their most recent meetings. The minutes were given to board members to review.
- **Resolutions** – After thorough discussion and upon motion duly made and seconded, the following resolutions were unanimously adopted by the Board of Trustees:

2026 – 014 APPROVAL OF EXPENDITURES OVER $25,000. Resolved: That the following expenditures over $25,000 be approved:

- Buffalo Board of Education Employee Health Insurance April 2026
- Buffalo Board of Education Employee Health Insurance May 2026

2026 - 015 APPROVAL OF WCCS 2026-27 CALENDAR. Resolved: That the Westminster Community Charter School 2026-27 calendar be approved.

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2026 – 016 CONTRACT WITH ATTUNED EDUCATION PARTNERS. Resolved: That the contract with Attuned Education Partners to provide a classroom observation platform for Westminster Community Charter School be approved. The platform will be for the school years 2026-27, 2027-28, 2028-29.

2026 – 017 CONTRACT WITH ATTUNED EDUCATION PARTNERS. Resolved: That the contract with Attuned Education Partners to provide an evaluation survey platform for Westminster Community Charter School be approved. The platform will be for the 2026-27 school year.

2026 - 018 APPROVAL OF WCCS TUITION REIMBURSEMENT PROGRAM. Resolved: That the tuition assistance reimbursement request for Teresa Gerchman to attend the University of Buffalo in the Spring of 2026 (6 credit hours) and the Summer 2026 (6 credit hours) in order to obtain her EdD degree be approved.

2026 - 019 APPROVAL OF 2026-27 BUDGET. Resolved: That the proposed Westminster Community Charter School Budget for Fiscal Year 2026-27 be approved.

2026 – 020 ELECTION OF BOARD OF TRUSTEES. Resolved: The following Trustees shall be elected until the next annual meeting of the Trustees:

- Terenda Brown
- Elizabeth Czarnecki
- Raquel Schmidt, Ph.D.
- Shala Wright
- Candice McFoy
- Anna Meegan
- Angela Thering, Ph.D.

2026 – 021 ELECTION OF BOARD OFFICERS. Resolved: The following officers shall be elected until the next annual meeting of the Directors:

- Chair – Raquel Schmidt, Ph.D.
- Vice Chair – Elizabeth Czarnecki

2026 – 022 SCHEDULE OF 2026-27 BOARD MEETINGS. Resolved: That the schedule of the 2026-27 meetings for the Westminster Community Charter School Board of Trustees be approved.

2026 - 023 APPROVAL OF OMNI RENEWAL. Resolved: that the Services Agreement with OMNI for the 2026-27 fiscal year be approved.

2026 - 024 CONTRACT WITH GREYLINE. Resolved: That the contract with Greyline Outdoor Advertising to advertise WCCS on billboards for the period April 2026 through May 2026 and August 2026 be approved.

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2026 - 025 CONTRACT WITH GREYLINE. Resolved: That the contract with Greyline Outdoor Advertising to advertise for WCCS on buses and bus shelters for the period April 2026 through August 2026 be approved.

2026 – 026 CONTRACT WITH THE BUFFALO HEARING AND SPEECH CENTER. Resolved: That the contract with the Buffalo Hearing and Speech Center (BHSC) to provide speech services to students at Westminster Community Charter School for the 2026-2027 school year be approved.

2026 – 027 CONTRACT WITH PEOPLE INC. Resolved: That the contract with People Inc. to provide interpretation services at $142 per two hour minimum session with each additional half hour billed at $35.50 for families and students at Westminster Community Charter School for a two year period beginning June 15, 2026.

2026 – 028 CONTRACT WITH THE DORMITORY AUTHORITY OF THE STATE OF NEW YORK (DASNY) TO IMPLEMENT THE PROVISIONS OF STATE AND MUNICIPALITY FACILITIES PROGRAM (SAM). Resolved: That Westminster Community Charter School be awarded $450,000 in grant funds to install an elevator at the Westminster Community Charter School.

2026 – 029 CONTRACT WITH THE DORMITORY AUTHORITY OF THE STATE OF NEW YORK (DASNY) TO IMPLEMENT THE PROVISIONS OF THE COMMUNITY RESILIENCY, ECONOMIC SUSTAINABILITY, AND TECHNOLOGY PROGRAM (CREST). Resolved: That Westminster Community Charter School be awarded $450,000 in grant funds to install an elevator at the Westminster Community Charter School.

2026 – 030 APPROVAL OF 2026-27 PROFESSIONAL DEVELOPMENT PLAN. Resolved: That the Westminster Community Charter School 2026-27 Professional Development Plan be approved.

- **Further Business** – Additional business discussed was having more visibility of the board members at school events to show support.

There being no further business to come before the Trustees, on motion duly made, seconded, and unanimously carried, the meeting was adjourned at 6:10pm.

Respectfully submitted,

Brittany Owens

Board Secretary