

WESTMINSTER COMMUNITY CHARTER SCHOOL
AGENDA FOR BOARD MEETING TO BE HELD ON
WEDNESDAY, JUNE 18, 2025 AT 5:00PM
Location: Westminster Community Charter School Library

- 1) Call meeting to order
- 2) Review 04-30-25 and 05-28-25 Minutes
- 3) Public Comment Period
- 4) Principal Report {**Gerchman**} 5:05pm - 5:20pm
- 5) Financial Update {**Fekete**} 5:20pm - 5:30pm
- 6) 2025-26 Budget Presentation {**Ferrino**} 5:30pm - 5:40pm
- 7) Advisory Board Committee Updates {**All**} 5:40pm - 5:50pm
- 8) Consider the adoption of the following resolutions:
 - 2025 – 015 APPROVAL OF EXPENDITURES OVER \$25,000
 - 2025 - 016 APPROVAL OF 2025-26 BUDGET
 - 2025 – 017 ELECTION OF BOARD OF TRUSTEES
 - 2025 – 018 ELECTION OF BOARD OFFICERS
 - 2025 – 019 SCHEDULE OF 2025-26 BOARD MEETINGS
 - 2025 – 020 APPROVAL OF 2025-26 STAFF TERMINATIONS AND RETIREMENTS
 - 2025 – 021 APPROVAL OF 2025-26 PROFESSIONAL DEVELOPMENT PLAN
 - 2025 – 022 WCCS BOARD MEMBER RESIGNATIONS
 - 2025 – 023 APPROVAL OF OMNI RENEWAL
 - 2025 – 024 CONTRACT WITH TASC
 - 2025 – 025 CONTRACT WITH TNTP, INC.
- 9) Other Business If required

**WESTMINSTER COMMUNITY CHARTER SCHOOL
BOARD MEETING
JUNE 18, 2025 MINUTES**

In attendance at the Board meeting were:

Terenda Brown
Rosalyn Taylor
Raquel Schmidt
Shala Wright

- Chair Raquel Schmidt called the meeting to order at 5:12p.m.
- April 30, 2025 and May 28, 2025 minutes were reviewed and approved.
- **Public Comment Period** - Two teachers from the school spoke on behalf of the BTF union regarding their concerns about the staff reductions to the counseling team due to the needs of the students. Principal Gerchman added that she has been working with the Kaleida Health Clinic to increase the hours of their social worker to help with the reduction in staff. With 400 students and two counselors we are within the 1 to 250 ratio that is recommended.
- **Principal Report** – Principal Gerchman’s presentation included updates on the progress made on the corrective action plan that was put in place by BPS, enrollment numbers for the 2025-26 school year, and staff schedules for the upcoming school year with the busing addition. She also discussed the distribution of work that will occur while she is on sick leave for much of the summer. A discussion occurred on chronic absenteeism; a team of people will be attending workshops to better understand possible solutions. The presentation also included a slide on quick stats on current and next academic year enrollment, attendance, and disciplinary action.
- **Financial Update** – Pam Fekete reviewed the Balance Sheet and Profit & Loss Statement as of May 31, 2025 with a budget and forecast comparison for the year.
- **2025-26 Budget Presentation** – Laura Ferrino presented an in-depth overview of the 2025-26 budget.
- **Advisory Board Committee Discussion** – There were no updates since the last meeting.
- **Resolutions** – After thorough discussion and upon motion duly made and seconded, the following resolutions were unanimously adopted by the Board of Trustees:

2025 – 015 APPROVAL OF EXPENDITURES OVER \$25,000.

- Buffalo Board of Education Benefits Dept. \$77,436.15 04/30/25

2025- 016 APPROVAL OF 2025-26 BUDGET. Resolved: That the proposed Westminster Community Charter School Budget for Fiscal Year 2025-26 be approved.

2025 – 017 ELECTION OF BOARD OF TRUSTEES. Resolved: The following Trustees shall be elected until the next annual meeting of the Trustees:

- Terenda Brown
- Elizabeth Czarnecki
- Raquel Schmidt
- Shala Wright

**WESTMINSTER COMMUNITY CHARTER SCHOOL
BOARD MEETING
JUNE 18, 2025 MINUTES**

2025 – 018 ELECTION OF BOARD OFFICERS. Resolved: The following officers shall be elected until the next annual meeting of the Directors:

- Chair – Raquel Schmidt
- Vice Chair – Elizabeth Czarnecki

2025 – 019 SCHEDULE OF 2025-26 BOARD MEETINGS. Resolved: That the schedule of the 2025-26 meetings for the Westminster Community Charter School Board of Trustees be approved.

2025- 020 APPROVAL OF 2025-26 STAFFING TERMINATIONS AND RETIREMENTS.

Resolved: That the Board approve the terminations of the following Westminster Community Charter School staff effective the dates listed below:

<u>Name</u>	<u>Title</u>	<u>Hire /Term</u>	<u>Reason</u>
Linda Morgan	Counselor	04.19.22 / 06.23.25	Retirement
Joseph Fabiano	Counselor	04.25.22 / 06.23.25	Workforce reduction

2025 – 021 APPROVAL OF 2025-26 PROFESSIONAL DEVELOPMENT PLAN. Resolved: That the Westminster Community Charter School 2025-26 Professional Development Plan be approved.

2025 – 022 WCCS BOARD MEMBER RESIGNATIONS. Resolved: That the resignation of Rosalyn Taylor and Melissa Leopard as a board member of the Board of Trustees of Westminster Community Charter School be accepted.

2025- 023 APPROVAL OF OMNI RENEWAL. Resolved: that the Services Agreement with OMNI for the 2025-26 fiscal year be approved. The cost for these services is \$300.

2025- 024 CONTRACT WITH TASC. Resolved: that the application with TASC for FSA health accounts for WCCS staff be approved. The estimated cost for these services is \$1,400.

2025 – 025 CONTRACT WITH TNTP, INC. Resolved: That the contract with TNTP, Inc. to provide Westminster Community Charter School services with respect to recruitment, selection, training, support and certification of new teachers (the “Teaching Fellows”) beginning June 04, 2025 to June 30, 2026.

There being no further business to come before the Trustees, on motion duly made, seconded, and unanimously carried, the meeting was adjourned at 6:27p.m.

Respectfully submitted,

Brittany Owens

Board Secretary