

**WESTMINSTER COMMUNITY CHARTER SCHOOL
AGENDA FOR BOARD MEETING TO BE HELD ON
WEDNESDAY, FEBRUARY 28, 2024 AT 3:30PM**

- 1) Call meeting to order
- 2) Review 12-20-23 and 01-31-24 Minutes
- 3) Public Comment Period
- 4) Principal Report {**Gerchman**} 3:30pm-4:00pm
- 5) Advisory Board Committee Updates 4:00pm-4:10pm
 - Academic
 - Finance
 - Governance
 - School Culture
- 6) Financial Update {**Fekete**} 4:10pm-4:25pm
- 7) Consider the adoption of the following resolutions:
 - 2024 - 001 APPROVAL OF EXPENDITURES OVER \$25,000.
 - 2024 – 002 WCCS BOARD MEMBER RESIGNATION.
 - 2024 – 003 CONTRACT WITH YOUNG WOMEN’S EMPOWERMENT ACADEMY (YWEA).
 - 2024 – 004 CONTRACT WITH LIFE TOUCH.
 - 2024 – 005 CONTRACT WITH CHIAVETTA’S CATERING.
 - 2024 - 006 PARTICIPATION IN MULTI-DISTRICT SOCIAL MEDIA LITIGATION.
- 8) Other Business **If required**

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FEBRUARY 28, 2024 MINUTES**

In attendance at the Board meeting were:

Terenda Brown
Liz Czarnecki
Rita Eisenbeis
Melissa Leopard
Roselyn Taylor

- Chairperson Eisenbeis called the meeting to order at 3:32 p.m.
- The December 20, 2023 and January 31, 2024 minutes were reviewed and approved.
- **Principal Report** – updates included i-Ready winter diagnostic results for math and reading, twelve academic stat measures for charter renewal, re-enrollment activities, new student recruitment initiatives and quick stats on enrollment, disciplinary actions, attendance, and staffing. Deeper dive into chronic absenteeism will be addressed at the March meeting so the appropriate school staff are able to be present.
- **Advisory Board Committee Updates**
Academics – committee lead reviewed key items from their meeting provided in the board packet
Finance – committee lead reviewed key items from their meeting provided in the board packet
Governance – committee lead reviewed key items from their meeting provided in the board packet
School Culture – committee lead reviewed key items from their meeting provided in the board packet
- **Financial Update** – Pam Fekete reviewed the following financial reports: summary balance sheet as of January 31, 2024 and July 1, 2023 to June 30, 2024 actual vs. budget year to date.
- After thorough discussion and upon motion duly made and seconded, the following resolutions were unanimously adopted by the Board of Trustees:

2024 - 001 APPROVAL OF EXPENDITURES OVER \$25,000.

- Highmark/BCBS (Oct-Nov) \$133,316.91
- Sustainable Food Institute \$37,643.55

2024 – 002 WCCS BOARD MEMBER RESIGNATION. Resolved: That the resignation of Thomas Kim as a board member of the Board of Trustees of Westminster Community Charter School be accepted.

2024 – 003 CONTRACT WITH YOUNG WOMEN’S EMPOWERMENT ACADEMY (YWEA). Resolved: That the contract with Young Women’s Empowerment Academy (YWEA) to provide mentoring for 20 students from February 5-June 18, 2024 at Westminster Community

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Charter School be approved. The cost for 33 sessions at \$200 per session at a total cost of \$6,600.

2024 – 004 CONTRACT WITH LIFE TOUCH. Resolved: That the Lifetouch contract for 2023-24 school yearbook be approved. There is no cost to WCCS for these services.

2024 – 005 CONTRACT WITH CHIAVETTA’S CATERING. Resolved: That the contract with Chiavetta’s Catering to cater a chicken dinner fundraiser on April 19, 2024 at Westminster Community Charter School to help raise funds for 8th grade graduation be approved.

2024 - 006 PARTICIPATION IN MULTI-DISTRICT SOCIAL MEDIA LITIGATION. Resolved: That the resolution for Westminster Community Charter School file and join claims in the Multi-District Litigation pending in the Northern District of California to recoup damages against students and districts inflicted by social media companies be approved. The Frantz Group will provide legal services in connection with pursuing claims for damages arising from Westminster students’ use of social media.

- **Other Business** – it was agreed by the board members in attendance that the March board meeting be moved to Westminster.

The Board, on motion duly made, seconded by Liz Czarnecki and unanimously carried, went into Executive Session at 4:45 p.m. to discuss a personnel matter.

There being no further business to come before the Trustees, on motion duly made, seconded, and unanimously carried, the meeting was adjourned at 5:07 p.m.

Respectfully submitted,

Amy J. Mesi

Board Secretary