

**WESTMINSTER COMMUNITY CHARTER SCHOOL  
AGENDA FOR BOARD MEETING TO BE HELD ON  
WEDNESDAY, APRIL 26, 2023 AT 3:30PM**

- 1) Call meeting to order
- 2) Review 03-29-23 Minutes
- 3) Public Comment Period
- 4) Principal Report {**Teresa Gerchman**} 3:30pm-4:00pm
- 5) Advisory Board Committee Updates 4:00pm-4:15pm
  - Academic (**Czarnecki/Cozzo/Eisenbeis/Kim**)
  - Finance (**Eisenbeis/Czarnecki/Obletz**)
  - Governance & HR (**Obletz/Eisenbeis/Kim/Taylor**)
  - School Culture (**Brown/Cozzo/Mesi/Taylor**)
- 6) Financial Update {**Laura Ferrino**} 4:15pm-4:30pm
- 7) Consider the adoption of the following resolutions:
  - 2023 – 006 APPROVAL OF VENDOR LIST.
  - 2023 – 007 CHANGES TO CALENDAR.
  - 2023 – 008 CONTRACT WITH CHIAVETTA’S CATERING.
- 8) Other Business **If required**

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BOARD MEETING  
APRIL 26, 2023 MINUTES**

In attendance at the Board meeting were:

Terenda Brown  
Diane Cozzo  
Liz Czarnecki  
Rita Eisenbeis  
Callie Johnson  
Rosalyn Taylor

- 1) Chairman Eisenbeis called the meeting to order at 3:33 p.m.
- 2) The March 29, 2023 minutes were reviewed approved
- 3) Public Comment Period
- 4) **Principal Report** – updates include computer-based state assessments, test preparation, ELA assessment participation, at risk programs (academic and social emotional), suspensions, chronic absenteeism, discipline incidents, daily attendance (Sept-Mar), tardies, enrollment/reenrollment, parent survey results (family engagement, school climate and school fit). Also shared a high-level update tied to the School Improvement Plan (SIP). The board requested that the SIP grid update include results. Going forward, the monthly Principal Report will follow focused themes.
- 5) **Advisory Board Committee Updates**  
Academics – committee lead provided an overview of their meeting provided in the board packet.  
Finance – committee lead provided an overview of their meeting provided in the board packet.  
HR & Governance – no meeting held this month.  
School Culture – committee lead provided an overview of their meeting provided in the board packet.
- 6) **Financial Update** – Laura Ferrino reviewed the following financial reports: summary balance sheet as of March 31, 2023 and July 1, 2022 to June 30, 2023 actual vs. budget year to date and July 1, 2022 to June 30, 2023 forecast.
- 7) After thorough discussion and upon motion duly made and seconded, the following resolutions were unanimously adopted by the Board of Trustees:

2023 – 006 APPROVAL OF VENDOR LIST. Resolved: That the Westminster Community Charter School New Vendor list be approved.

2023 – 007 CHANGES TO CALENDAR. Resolved: That the following change to the Westminster Community Charter School 2022-23 calendar be approved; May 26, 2023 be added to the currently scheduled days off.

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2023 – 008 CONTRACT WITH CHIAVETTA’S CATERING. Resolved: That the contract with Chiavetta’s Catering to cater a chicken dinner fundraiser on May 5, 2023 at Westminster Community Charter School to help raise funds for 8<sup>th</sup> grade graduation be approved.

There being no further business to come before the Trustees, on motion duly made, seconded, and unanimously carried, the meeting was adjourned at 4:58 p.m.

Respectfully submitted,

*Amy J. Mesi*

Board Secretary