

**WESTMINSTER COMMUNITY CHARTER SCHOOL  
AGENDA FOR BOARD MEETING TO BE HELD ON  
WEDNESDAY, JANUARY 25, 2023 AT 6:00PM**

- 1) Call meeting to order
- 2) Review 12-21-22 Minutes
- 3) Public Comment Period
- 4) Principal Report {**Teresa Gerchman**} 6:00pm-6:25pm
- 5) Advisory Board Committee Updates 6:25pm-6:35pm
  - Academic (**Czarnecki/Cozzo/Eisenbeis/Kim**)
  - Finance (**Eisenbeis/Czarnecki/Obletz**)
  - Governance & HR (**Obletz/Eisenbeis/Kim/Taylor**)
  - School Culture (**Brown/Cozzo/Mesi/Taylor**)
- 6) Financial Update {**Laura Ferrino**} 6:35pm-6:50pm
- 7) Charter Board Advisor Discussion 6:50pm-7:00pm
- 8) Consider the adoption of the following resolutions:  
  
2023 – 001 APPOINTMENT OF FISCAL OFFICER.
- 9) Other Business **If required**

**WESTMINSTER COMMUNITY CHARTER SCHOOL  
BOARD MEETING  
JANUARY 25, 2023 MINUTES**

In attendance at the Board meeting were:

Terenda Brown  
Diane Cozzo  
Rita Eisenbeis  
Callie Johnson  
Thomas Kim  
Rosalyn Taylor

- 1) Chairman Eisenbeis called the meeting to order at 6:05p.m. Due to inclement weather, the meeting originally scheduled to take place at Westminster Community Charter School was held via Zoom.
- 2) The December 21, 2022 minutes were reviewed approved
- 3) Public Comment Period
- 4) **Principal Report** – updates include iReady growth monitoring (reading and math), daily attendance (Sept-Dec), chronic absenteeism, discipline, and suspensions, classroom instruction rates overall currently 54% effective or higher (instructional strategies); June target 75%, current 2023-24 enrollment numbers, community engagement, professional development, and student events. Also shared a high-level update tied to the School Improvement Plan.
- 5) **Advisory Board Committee Updates**  
Academics – committee lead provided an overview of their meeting provided in the board packet.  
Finance – committee lead provided an overview of their meeting provided in the board packet.  
HR & Governance – no meeting held this month. Pam Hokanson is working on the by-laws and will share a draft with the committee when complete. The Mission Statement will be revised in the Spring once it has been vetted with various sources (i.e., PAC Committee, families, teachers etc.)  
School Culture – committee lead provided an overview of their meeting provided in the board packet.
- 6) **Financial Update** – Laura Ferrino reviewed the following financial reports: summary balance sheet as of December 31, 2022 and July 1, 2022 to December 31, 2022 actual vs. budget year to date. Additionally reviewed the July 1, 2022 to June 30, 2023 forecast.
- 7) **Charter Board Advisor Discussion** – Constance Moss work plan was shared with the board. To date nine of sixteen one-one interviews have been completed and one school visit has taken place.
- 8) After thorough discussion and upon motion duly made and seconded, the following resolutions were unanimously adopted by the Board of Trustees:

**WESTMINSTER COMMUNITY CHARTER SCHOOL  
BOARD MEETING  
JANUARY 25, 2023 MINUTES**

2023 – 001 APPOINTMENT OF FISCAL OFFICER. Resolved: That Pamela Fekete will serve as the Fiscal Officer for the Westminster Community Charter School, effective January 25, 2023.

There being no further business to come before the Trustees, on motion duly made, seconded, and unanimously carried, the meeting was adjourned at 7:12 p.m.

Respectfully submitted,

*Amy J. Mesi*

Board Secretary