

School Information and Cover Page

School Name: Westminster Community Charter School

School Leader: Dr. Yvonne Minor-Ragan

School email address: esterns_contractor@mtb.com

Primary address: 24 Westminster Avenue, Buffalo, NY 14215

School website: http://www.westminsterccs.org/

School email: esterns_contractor@mtb.com

Telephone: 716-816-3450 **Fax:** 716-816-3458

BEDS # 140600860874

District/CSD of Location: Buffalo Public Schools

Charter authorizer: Buffalo Board of Education

Chair, Board of Trustees: Mark J. Czarnecki

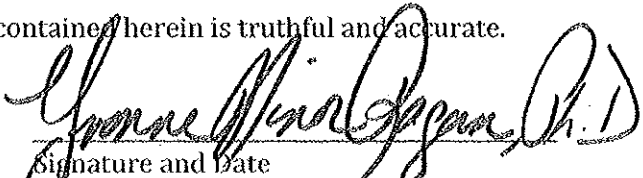
Date school first opened for instruction: September 8, 2004

2010-11 Enrollment: 562

2010-11 Grades Served: K-8

Our signatures below attest that all of the information contained herein is truthful and accurate.

Yvonne Minor-Ragan
Print Name, Head of Charter School

 Dr. D 8-1-11
Signature and Date

John A. Carmichael
Print Name, President, Board of Trustees

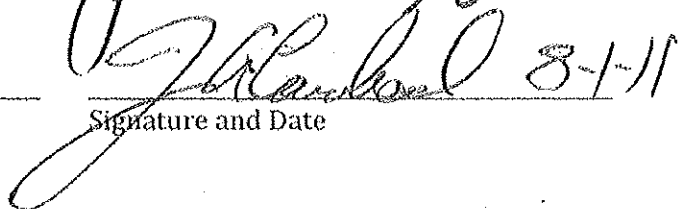
 8-1-11
Signature and Date

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Report Content Requirements

III. New York State School Report Card

<https://www.nystart.gov/publicweb/School.do?county=ERIE&district=&school=140600860874&year=2010>

IV. Key Focus Area Requests

See appendices

Appendix A: Progress Toward Charter Goals

THIS INFORMATION WILL BE SUBMITTED WHEN DATA IS AVAILABLE

The following Tables reflect suggested formatting for Board of Regents-authorized charter schools. Schools should feel free to follow formats prescribed by their respective authorizers.

Academic Goals Table

2010-11 Progress Toward Attainment of Academic Charter Goals			
Academic goal or objective	Measure used to evaluate progress toward attainment of goal or objective	2010-11 progress toward attainment of goal or objective	If not met, describe efforts to be undertaken to meet goal or objective

Organizational Goals Table

2010-11 Progress Toward Attainment of Organizational Charter Goals			
Organizational goal or objective	Measure used to evaluate progress toward attainment of goal or objective	2010-11 progress toward attainment of goal or objective	If not met, describe efforts to be undertaken to meet goal or objective

Financial Goals Table

2010-11 Progress Toward Attainment of Financial Charter Goals			
Financial goal or objective	Measure used to evaluate progress toward attainment of goal or objective	2010-11 progress toward attainment of goal or objective	If not met, describe efforts to be undertaken to meet goal or objective

Charter-Specific Goals Table¹

2010-11 Progress Toward Attainment of Charter-Specific Goals			
Charter-specific goal or objective	Measure used to evaluate progress toward attainment of goal or objective	2010-11 progress toward attainment of goal or objective	If not met, describe efforts to be undertaken to meet goal or objective

¹ Charter-specific goals can include objectives that support the school's model and/or essential characteristic, such as core area of expertise or theme (e.g. technology, arts, etc).

Appendix B: Instructional Timetable

NOT APPLICABLE FOR WESTMINSTER COMMUNITY CHARTER SCHOOL

This Table is required only of Board of Regents-authorized charter schools.

2010-11 Instructional Time	
Total number of instructional days for the 2010-11 school year	
First and last day of the 2010-11 school year	
Length of school day (please note if schedule varies throughout the week or the year)	

Appendix C: Total Expenditures and Administrative Expenditures per Child

(1) Total Expenditures \$7,274,320

Student Count-BEDS Day 562

Total Expenditure per Pupil \$12,944

(2) Total Administrative Costs \$2,314,988

Student Count-BEDS Day 562

Total Administrative Expenditures per Pupil \$4,119.20

Appendix D: Unaudited Financial Statements

Board of Regents-authorized schools only

NOT APPLICABLE FOR WESTMINSTER COMMUNITY CHARTER SCHOOL

Appendix E: FY 2012 Budget

Board of Regents-authorized schools only

NOT APPLICABLE FOR WESTMINSTER COMMUNITY CHARTER SCHOOL

Appendix F: Disclosure of Financial Interest Form -- Ronald E. Banks

Disclosure of Financial Interest by a New York Charter School Board of Trustees Member
Annual Report 2010-11

**Note: This Disclosure is a public record, but asterisked data fields will be redacted.*

- 1. Trustee Name (print) Ronald E. Banks
- 2. Charter School Name Westminster Community Charter School
- 3. Charter Authorizer Entity Buffalo Board of Education
- 4. Home Address* _____
- 5. Business Address* _____
- 6. Daytime Phone* _____
- 7. E-Mail Address* _____
- 8. List all positions held on board (e.g., chair, treasurer, parent representative)
Member

- 9. Is the trustee an employee of the school? Yes No

If **Yes**, please provide a description of the position you hold and your responsibilities, your salary and your start date.

- 10. Is the trustee an employee or agent of the management company or institutional partner of the charter school? Yes No

If **Yes**, please provide a description of the position you hold and your responsibilities, your salary and your start date.

11. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write **None**. Please note that if you answered **Yes** to Question 2-4 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself
None	None	None	None

12. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member or person living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school that is doing business with the school through a management or services agreement, please identify only the name of the organization, your position in the organization as well as the relationship between such organization and the school. If there was no financial interest, write **None**.

Organization conducting business with the school	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school and the nature of the interest	Steps Taken to Avoid Conflict of Interest
None	None	None	None	All Board Members review & sign annual conflict of interest policy statement

Signature _____

Date _____

Appendix F: Disclosure of Financial Interest Form – Rene Baugh

**Disclosure of Financial Interest by a New York Charter School Board of Trustees Member
Annual Report 2010-11**

**Note: This Disclosure is a public record, but asterisked data fields will be redacted.*

1. **Trustee Name (print)** Rene Baugh
2. **Charter School Name** Westminster Community Charter School
3. **Charter Authorizer Entity** Buffalo Board of Education
4. **Home Address*** _____
5. **Business Address*** _____
6. **Daytime Phone*** _____
7. **E-Mail Address*** _____
8. List all positions held on board (e.g., chair, treasurer, parent representative)
Teacher Representative

9. Is the trustee an employee of the school? **Yes** **No**

If **Yes**, please provide a description of the position you hold and your responsibilities, your salary and your start date.

10. Is the trustee an employee or agent of the management company or institutional partner of the charter school? **Yes** **No**

If **Yes**, please provide a description of the position you hold and your responsibilities, your salary and your start date.

11. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write **None**. Please note that if you answered **Yes** to Question 2-4 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself
None	None	None	None

12. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member or person living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school that is doing business with the school through a management or services agreement, please identify only the name of the organization, your position in the organization as well as the relationship between such organization and the school. If there was no financial interest, write **None**.

Organization conducting business with the school	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school and the nature of the interest	Steps Taken to Avoid Conflict of Interest
None	None	None	None	All Board Members review & sign annual conflict of interest policy statement

Signature

Date

Appendix F: Disclosure of Financial Interest Form – Terenda Brown

**Disclosure of Financial Interest by a New York Charter School Board of Trustees Member
Annual Report 2010-11**

**Note: This Disclosure is a public record, but asterisked data fields will be redacted.*

1. **Trustee Name (print)** Terenda Brown
2. **Charter School Name** Westminster Community Charter School
3. **Charter Authorizer Entity** Buffalo Board of Education
4. **Home Address*** _____
5. **Business Address*** _____
6. **Daytime Phone*** _____
7. **E-Mail Address*** _____
8. List all positions held on board (e.g., chair, treasurer, parent representative)

Parent Representative

9. Is the trustee an employee of the school? **Yes** **No**

If **Yes**, please provide a description of the position you hold and your responsibilities, your salary and your start date.

10. Is the trustee an employee or agent of the management company or institutional partner of the charter school? **Yes** **No**

If **Yes**, please provide a description of the position you hold and your responsibilities, your salary and your start date.

11. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write **None**. Please note that if you answered **Yes** to Question 2-4 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself
None	None	None	None

12. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member or person living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school that is doing business with the school through a management or services agreement, please identify only the name of the organization, your position in the organization as well as the relationship between such organization and the school. If there was no financial interest, write **None**.

Organization conducting business with the school	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school and the nature of the interest	Steps Taken to Avoid Conflict of Interest
None	None	None	None	All Board Members review & sign annual conflict of interest policy statement

Signature _____

Date _____

Appendix F: Disclosure of Financial Interest Form – John A. Carmichael

**Disclosure of Financial Interest by a New York Charter School Board of Trustees Member
Annual Report 2010-11**

**Note: This Disclosure is a public record, but asterisked data fields will be redacted.*

1. **Trustee Name (print)** John A. Carmichael
2. **Charter School Name** Westminster Community Charter School
3. **Charter Authorizer Entity** Buffalo Board of Education
4. **Home Address*** _____
5. **Business Address*** _____
6. **Daytime Phone*** _____
7. **E-Mail Address*** _____
8. List all positions held on board (e.g., chair, treasurer, parent representative)
Vice Chairman

9. Is the trustee an employee of the school? ___Yes No

If Yes, please provide a description of the position you hold and your responsibilities, your salary and your start date.

10. Is the trustee an employee or agent of the management company or institutional partner of the charter school? Yes ___No

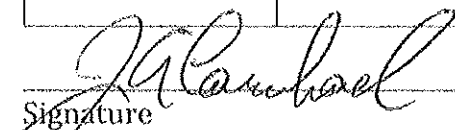
If Yes, please provide a description of the position you hold and your responsibilities, your salary and your start date.

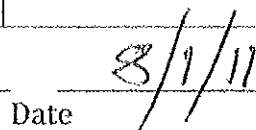
11. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write **None**. Please note that if you answered **Yes** to Question 2-4 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself
None	None	None	None

12. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member or person living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school that is doing business with the school through a management or services agreement, please identify only the name of the organization, your position in the organization as well as the relationship between such organization and the school. If there was no financial interest, write **None**.

Organization conducting business with the school	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school and the nature of the interest	Steps Taken to Avoid Conflict of Interest
M&T	Financial Services	\$7,740	John A. Carmichael Vice President M&T Bank Corporation	All Board Members review & sign annual conflict of interest policy statement


Signature


Date

Appendix F: Disclosure of Financial Interest Form – Mark J. Czarnecki

**Disclosure of Financial Interest by a New York Charter School Board of Trustees Member
Annual Report 2010-11**

**Note: This Disclosure is a public record, but asterisked data fields will be redacted.*

1. **Trustee Name (print)** Mark J. Czarnecki

2. **Charter School Name** Westminster Community Charter School

3. **Charter Authorizer Entity** Buffalo Board of Education

4. **Home Address*** _____

5. **Business Address*** _____

6. **Daytime Phone*** _____

7. **E-Mail Address*** _____

8. List all positions held on board (e.g., chair, treasurer, parent representative)

Chairman

9. Is the trustee an employee of the school? Yes No

If Yes, please provide a description of the position you hold and your responsibilities, your salary and your start date.

10. Is the trustee an employee or agent of the management company or institutional partner of the charter school? Yes No

If Yes, please provide a description of the position you hold and your responsibilities, your salary and your start date.

11. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write **None**. Please note that if you answered **Yes** to Question 2-4 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself
None	None	None	None

12. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member or person living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school that is doing business with the school through a management or services agreement, please identify only the name of the organization, your position in the organization as well as the relationship between such organization and the school. If there was no financial interest, write **None**.

Organization conducting business with the school	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school and the nature of the interest	Steps Taken to Avoid Conflict of Interest
M&T	Financial Services	\$7,740	Mark J. Czarnecki President M&T Bank Corporation	All Board Members review & sign annual conflict of interest policy statement

Signature

Date

Appendix F: Disclosure of Financial Interest Form – Rita Eisenbeis

**Disclosure of Financial Interest by a New York Charter School Board of Trustees Member
Annual Report 2010-11**

**Note: This Disclosure is a public record, but asterisked data fields will be redacted.*

1. **Trustee Name (print)** Rita Eisenbeis
2. **Charter School Name** Westminster Community Charter School
3. **Charter Authorizer Entity** Buffalo Board of Education
4. **Home Address*** _____
5. **Business Address*** _____
6. **Daytime Phone*** _____
7. **E-Mail Address*** _____
8. List all positions held on board (e.g., chair, treasurer, parent representative)
Member

9. Is the trustee an employee of the school? ___ Yes No

If **Yes**, please provide a description of the position you hold and your responsibilities, your salary and your start date.

10. Is the trustee an employee or agent of the management company or institutional partner of the charter school? ___ Yes No

If **Yes**, please provide a description of the position you hold and your responsibilities, your salary and your start date.

11. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write **None**. Please note that if you answered **Yes** to Question 2-4 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself
None	None	None	None

12. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member or person living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school that is doing business with the school through a management or services agreement, please identify only the name of the organization, your position in the organization as well as the relationship between such organization and the school. If there was no financial interest, write **None**.

Organization conducting business with the school	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school and the nature of the interest	Steps Taken to Avoid Conflict of Interest
None	None	None	None	All Board Members review & sign annual conflict of interest policy statement

Signature _____

Date _____

Appendix F: Disclosure of Financial Interest Form – Yvonne Minor-Ragan

Disclosure of Financial Interest by a New York Charter School Board of Trustees Member
Annual Report 2010-11

**Note: This Disclosure is a public record, but asterisked data fields will be redacted.*

1. Trustee Name (print) Yvonne Minor-Ragan
2. Charter School Name Westminster Community Charter School
3. Charter Authorizer Entity Buffalo Board of Education
4. Home Address* _____
5. Business Address* _____
6. Daytime Phone* _____
7. E-Mail Address* _____
8. List all positions held on board (e.g., chair, treasurer, parent representative)
Member

9. Is the trustee an employee of the school? Yes No

If Yes, please provide a description of the position you hold and your responsibilities, your salary and your start date.

10. Is the trustee an employee or agent of the management company or institutional partner of the charter school? Yes No

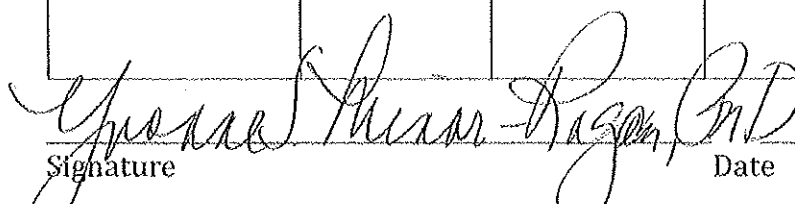
If Yes, please provide a description of the position you hold and your responsibilities, your salary and your start date.

11. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write **None**. Please note that if you answered **Yes** to Question 2-4 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself
None	None	None	None

12. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member or person living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school that is doing business with the school through a management or services agreement, please identify only the name of the organization, your position in the organization as well as the relationship between such organization and the school. If there was no financial interest, write **None**.

Organization conducting business with the school	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school and the nature of the interest	Steps Taken to Avoid Conflict of Interest
None	None	None	None	All Board Members review & sign annual conflict of interest policy statement



 Signature _____ Date 7/27/11

Appendix F: Disclosure of Financial Interest Form – Robert G. Wilmers

**Disclosure of Financial Interest by a New York Charter School Board of Trustees Member
Annual Report 2010-11**

**Note: This Disclosure is a public record, but asterisked data fields will be redacted.*

13. Trustee Name (print) Robert G. Wilmers

14. Charter School Name Westminster Community Charter School

15. Charter Authorizer Entity Buffalo Board of Education

16. Home Address* _____

17. Business Address* _____

18. Daytime Phone* _____

19. E-Mail Address* _____

20. List all positions held on board (e.g., chair, treasurer, parent representative)

Member

21. Is the trustee an employee of the school? ___Yes XNo

If **Yes**, please provide a description of the position you hold and your responsibilities, your salary and your start date.

22. Is the trustee an employee or agent of the management company or institutional partner of the charter school? XYes ___No

If **Yes**, please provide a description of the position you hold and your responsibilities, your salary and your start date.

23. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write **None**. Please note that if you answered **Yes** to Question 2-4 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself
None	None	None	None

24. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member or person living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school that is doing business with the school through a management or services agreement, please identify only the name of the organization, your position in the organization as well as the relationship between such organization and the school. If there was no financial interest, write **None**.

Organization conducting business with the school	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school and the nature of the interest	Steps Taken to Avoid Conflict of Interest
M&T	Financial Services	\$7,740	Robert G. Wilmers Chairman & CEO M&T Bank Corporation	All Board Members review & sign annual conflict of interest policy statement

Signature

Date

Appendix G: Board of Trustees Membership Table

NOT APPLICABLE FOR WESTMINSTER COMMUNITY CHARTER SCHOOL

This Table is required of Board of Regents-authorized charter schools, and optional for charter schools authorized by other chartering entities.

List the board membership and the number of board members joining and leaving the board in the 2010-11 school year.

Current Board Members				
Name	Position on the Board	Committee affiliation(s)	Area of expertise, and/or additional role at school (parent, staff member etc.)	Number of terms served and length of each, including date of election and expiration
Total Members joining the board the 2010-11 school year				
Total Members departing the board during the 2010-11 school year				